

St Paul's United Church, Richmond
Council Minutes of October 7, 2025

Present: Rev. Rachel Robinson, (C) Kim McKay, Carmel Dalglish, Sandy Smith, Linda Moore, Ellen Sheepway (S)

Approval of October 7, 2025 Agenda - moved by Kim McKay, seconded by Sandy Smith

Minutes of September 9, 2025 approved by Sandy Smith, seconded by Kim McKay

New Business

Rev. Rachel welcomed Linda Moore to the Church Council.

Financial Report - income and expenses were reviewed. Currently the operating costs of the church are in a serious deficit position.

Following several meetings with the Business Advisor at ScotiaBank Stittsville, the Finance Committee has serious concerns about the number of bank accounts and signing officers the Church has on file with the bank. A plan is underway to simplify and consolidate the 8 accounts we currently have, 2 of which are dormant accounts, and the number of signing officers who act on behalf of the church in financial matters.

Transfer of Funds - a motion was made that \$33,067.37 in a dormant Pies Savings Account be transferred into the general operating account to meet the deficit needs. Motion made by Carmel Dalglish, seconded by Linda Moore, all approved.

Signing Officers - the number of signing officers will be changed from the current 13 to 5 officers.

Daryl Dalglish will be elected Vice Treasurer if he is in agreement. He will also receive a bank card and will be available to make deposits on any of the accounts as needed. Motion made by Kim McKay, Seconded by Ellen Sheepway, all approved

M & P - Rev. Rachel has requested the following dates as study leave: October 16 - 22, 2025 inclusive and November 13 - 19 inclusive.

Moved by Sandy Smith, Seconded by Kim McKay, all approved

Manse Update - As per the requirements of the sale, the tenant will receive the November and December rent checks back.

Severance of properties – according to the church’s lawyer, the church and Manse are currently deemed one property. We must apply to sever the properties at a cost of \$4,000 in order to proceed with the sale of the Manse. Rev. Rachel to follow through with our lawyer.

Property Update - David George to purchase a new lap-top computer, pulpit and lapel mics for worship.

Kim McKay to arrange for cleaning of the water softener.

EOORC - Ellen Sheepway has agreed to be the St. Paul’s representative on the Regional Council.

Congregational Discussion and Lunch - November 2, 2026.

Sandy Smith to discuss with Judy Wagdin who has agreed to oversee the lunch.

Next Meeting: November 4, 2025 at 1 p.m.